

[NAME OF PRACTICE]

NOTICE REGARDING APPOINTMENT OF HIPAA OFFICIALS

_____, 2015

From: _____

Re: Appointment of HIPAA Privacy Official and HIPAA Security Official

[Name of Practice] ("Practice") is committed to meet the requirements of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and other relevant state privacy laws.

Please note that as of _____, 201____:

_____ has been appointed as Practice's HIPAA Privacy Official, and

_____ has been appointed as Practice's HIPAA Security Official.

If you have any questions regarding HIPAA, privacy of any protected health information and our HIPAA Policies and Procedures, please contact the Privacy Official. If you have any questions regarding security of electronic protected health information, please contact the Security Official.